

# LEMBAGA ARKITEK MALAYSIA

Tingkat 2, Block C, Cawangan Bangunan, Ibu Pejabat JKR,  
Jalan Tun Ismail, Peti Surat 12695,  
50786 Kuala Lumpur.

Telefon No. : 2982878

## GENERAL CIRCULAR NO. 4/1985

### BRANCH OFFICE FOR REGISTERED BUILDING DRAUGHTSMEN

1. Whenever a registered Building Draughtsman wishes to establish an additional office, the following requirements must be complied with :-
  - 1.1 Obtain the Board's prior written approval; and
  - 1.2 Ensure that each and every office is under the continuous control of a resident registered Building Draughtsman as his partner or employee.
2. These requirements shall come into immediate effect for all new offices.
3. For all existing offices these requirements must be complied with by 1st January, 1987.

By order of the Board,



(HASAN bin MOHAMED)

Registrar

Distribution :

- All Board Members
- All registered Building Draughtsmen