



# LEMBAGA ARKITEK MALAYSIA

Tingkat 17, Blok F, Ibu Pejabat JKR, Jalan Sultan Salahuddin  
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## GENERAL CIRCULAR NO. 1/2020

### SUBMISSIONS OF BUILDING PLANS BY ARCHITECTS TO THE LOCAL AUTHORITIES

1. A Joint Committee had been established between the Board of Architects Malaysia (BAM) and the Board of Engineers Malaysia (BEM) to review and to streamline the Appendices A, B and C with regards to submission of building plans by Architects to the local authorities. The review and streamlining took into consideration of the changes in the building typology and development trends.
2. This General Circular No.1/2020 shall supersede the General Circular No.4/1989.
3. Architects are hereby required to comply with the amended Appendices A, B and C as attached.

By Order of the Board of Architects Malaysia,

  
( Ar. ABD. SHUKOR BIN ISMAIL )  
Registrar

17 March 2020

Distribution :  
All registered members



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## PEKELILING AM BIL. 1/2020

### PENYERAHAN PELAN-PELAN BANGUNAN OLEH ARKITEK KEPADA PIHAK BERKUASA TEMPATAN

1. Satu Jawatankuasa Bersama telah ditubuhkan di antara Lembaga Arkitek Malaysia (LAM) dan Lembaga Jurutera Malaysia (LJM) untuk menyemak semula dan menyelaraskan Apendix A,B dan C berkenaan dengan penyerahan pelan-pelan bangunan oleh Arkitek kepada pihak berkuasa tempatan. Kajian dan kemas kini ini mengambil kira perubahan dalam tipologi bangunan dan trend pembangunan.
2. Pekeliling Am Bil. 1/2020 ini akan menggantikan Pekeliling Am Bil. 4/1989.
3. Para Arkitek adalah dengan ini dikehendaki mematuhi Apendix A,B dan C seperti yang dilampirkan.

Dengan Perintah Lembaga Arkitek Malaysia,

  
( **Ar. ABD. SHUKOR BIN ISMAIL** )  
Pendaftar

17 Mac 2020

Edaran :  
Semua ahli berdaftar

**APPENDIX A:** No person shall submit any Building Plan, report and specification for the underlisted works and/or services, unless he is an Architect, except where any engineering work is required (excluding any standard engineering work), such engineering plan and specification shall be submitted by a Professional Engineer with Practising Certificate.

<p><b>A</b>                      Airport terminal building                      Amusement centre                      Apartment                      Aquarium                      Art gallery                      Assembly hall                      Auditorium                      Aviary</p> <p><b>B</b>                      Bowling centre                      Bus terminal building</p> <p><b>C</b>                      Cabaret                      Cable car terminal                      Cafeteria/Canteen                      Casino                      Church                      Cinema (drive-in, covered)                      Civic centre                      Clinic                      Community centre                      Conference hall/centre                      College (secretarial, technical, vocational)                      Creche                      Crematorium                      Cultural centre</p> <p><b>D</b>                      Dance hall                      Departmental store                      Dispensary                      Domestic house</p> <p><b>E</b>                      Eating house                      Embassy                      Emporium                      Exposition hall</p> <p><b>F</b>                      Ferry terminal building                      Fire brigade                      Flat                      Funeral parlour</p>	<p><b>G</b>                      Golf club                      Grandstand                      Gymnasium</p> <p><b>H</b>                      Handicraft centre                      Hawker centre                      Holidays resort                      Hospital                      Hotel</p> <p><b>K</b>                      Kindergarten</p> <p><b>L</b>                      Law court                      Library</p> <p><b>M</b>                      Market (open-air, closed)                      Mausoleum                      Memorial                      Mosque                      Motel                      Music hall</p> <p><b>N</b>                      Neighbourhood housing (housing scheme)                      Nursing home</p> <p><b>O</b>                      Office building                      Old-age home                      Opera house                      Orphanage</p> <p><b>P</b>                      Palace                      Parliament house                      Plant nursery                      Police station                      Post &amp; telegraph office                      Prison                      Private club                      Professional Institute</p>	<p><b>R</b>                      Race course                      Railway station building                      Rehabilitation centre                      Research &amp; laboratory testing centre                      Restaurant                      Rest house</p> <p><b>S</b>                      Sanatorium                      School (primary, secondary, vocational)                      Shophouse                      Shopping centre                      Showroom                      Skating rink (ice rollers)                      Supermarket                      Space needle                      Sports complex                      Surau                      Swimming club</p> <p><b>T</b>                      Telecom building                      Temple                      Theatre                      Town hall                      Tourist promotion project                      Trade centre                      T.V., Radio centre</p> <p><b>U</b>                      University complex</p> <p><b>V</b>                      Vocational training centre</p> <p><b>Y</b>                      Yacht club</p> <p><b>Z</b>                      Zoo</p>
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**Definition:**

1. Architect means an Architect registered under Section 5(a) of the Architects Act, 1967 (Revised 2015).
2. Professional Engineer with Practising Certificate means a Professional Engineer with Practising Certificate registered under Section 5(1) of the Registration of Engineers Act 1967 (Revised 2015).
3. Standard Engineering Work means any such work of proprietary make specifically designed by a Professional Engineer with Practising Certificate for repetitive use without modification.

**APPENDIX B:** No person shall submit any Building Plan, including Engineering Plan, report and specification for the underlisted works and/or services, unless he is a Professional Engineer with Practising Certificate, except where any architectural work is required, such architectural plan shall be submitted by an Architect.

<p><b>A</b> Airport runway &amp; apron Air-conditioning &amp; mechanical ventilation system</p>	<p><b>I</b> Infrastructural service Incinerator</p>	<p><b>S</b> Sanitary installation system (for multi storey building) Sewerage work Slipway Solid waste disposal plant Structural system Stabilising earth structure Storage tank Storm sewer &amp; drain Subsoil drainage system Subway Surface railway</p>
<p><b>B</b> Bulk handling complex Bridge</p>	<p><b>J</b> Jetty</p>	<p><b>T</b> Taxiway Transmission tower Tunnel T.V. transmission tower</p>
<p><b>C</b> Cable car system Car parking mechanical system Causeway Cement plant Chimney Crane gantry Crushing plant Coffers dam Colliery</p>	<p><b>L</b> Liquid waste disposal plant</p>	<p><b>U</b> Underground railway</p>
<p><b>D</b> Dam Distillation &amp; desalination plant Dock Drainage scheme Dredging &amp; reclamation work</p>	<p><b>M</b> Mass rapid transit system Marine structure &amp; facility Mechanical service Mine Mining</p>	<p><b>V</b> Ventilation system</p>
<p><b>E</b> Earthwork Electrical distribution system &amp; stage lighting Electrical services installation Electrical switchroom Embankment Environmental pollution control plant</p>	<p><b>O</b> Oil refinery plant Oil &amp; gas tank</p>	<p><b>W</b> Water distillation plant Water distribution line (hot/cold water service) Waterwork Water &amp; waste water &amp; environmental pollution control plant Wharf</p>
<p><b>F</b> Flood bund Foundation Fire protection service</p>	<p><b>P</b> Parade ground Piling Pipe line Plumbing service Port Proprietary standard beam/truss Public address system Pumping ground Pumping station</p>	
<p><b>G</b> Gaswork Gravity retaining wall &amp; gabion Grinding plant</p>	<p><b>Q</b> Quarry Quay</p>	
<p><b>H</b> Harbour</p>	<p><b>R</b> Reclamation Refinery Refrigeration installation &amp; cold store Retaining wall (major) Roadside furniture &amp; traffic signal Roadwork, (public) Reservoir</p>	

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**APPENDIX C:** No person shall submit any Building Plan, report and specification for the under-listed works and/or services unless he is either an Architect or a Professional Engineer with Practising Certificate, except where any building under Appendix A is included, the plan needs to be prepared by an Architect and where any building under Appendix B is included, the plan needs to be prepared by a Professional Engineer with Practising Certificate.

<p><b>A</b> Abattoir Aerated water factory Aircraft assembly plant Aircraft maintenance workshop &amp; hangar Aircraft manufacturing plant</p> <p><b>B</b> Boat house (shed) Boiler house Brewery Brickwork (factory) Bus depot &amp; workshop</p> <p><b>C</b> Carparking – multi-storey (standalone) Car parking layout (open) Chemical plant Chimney (domestic) Compressor house</p> <p><b>E</b> Electrical substation Engineering laboratory</p> <p><b>F</b> Fencing &amp; gate Flatted factory Footing</p> <p><b>G</b> Glue factory Glass work (factory) Godown Grandstand (uncovered)</p> <p><b>H</b> Helicopter port</p>	<p><b>I</b> Ice factory Integrated industrial development* Integrated petrol station development **</p> <p><b>J</b> Jute mill (building)</p> <p><b>M</b> Manufacturing, assembling, processing, repair plant &amp; associated building &amp; facility Marine Mill Minor earthwork Motor vehicles service station</p> <p><b>N</b> Nuclear power station</p> <p><b>P</b> Paper mill/factory Perimeter drain work of building within private boundary Pharmaceutical plant Plywood factory Prefabricated structure Power station (thermal hydro &amp; nuclear) Printing work Private roadwork Pumping station (building)</p> <p><b>R</b> Rubber factory Rubber processing mill and smoke house Refuse chute system</p>	<p><b>S</b> Sanitary &amp; plumbing installation to domestic house, shophouse &amp; school Satellite tracking station Septic tank construction &amp; soak away pit Shipyards Silo Single storey factory (with or without mezzanine floor) Swimming pool &amp; ancillary work Steel mill Space research centre Standard patented structure Store building</p> <p><b>T</b> Tannery Timber work (sawmill) Textile plant Timber structure</p> <p><b>U</b> Underground railway station Utilities building</p> <p><b>V</b> Vegetables oil mill &amp; refinery factory</p> <p><b>W</b> Wall (dwarf, facing &amp; decorative &amp; other non-structural type) Warehouse Workshop</p>
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**Explanation**

\* *Integrated Industrial Development comprising component/s under Appendix A of more than 30% of the total Gross Floor Area (GFA), then the Building Plan shall be submitted by an Architect.*

\*\* (i) *Integrated Petrol Station Development comprising any component under Appendix A of more than 300m<sup>2</sup> (excluding surau, workshop, toilet and office supporting the petrol station which collectively are of not more than 100m<sup>2</sup>), then the Building Plans shall be submitted by an Architect, or*

\*\* (ii) *Integrated Petrol Station Development comprising other component/s under Appendix A and which is/are physically separate from the petrol station, then the Building Plan for such separate component/s under Appendix A shall be submitted by an Architect. .*

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