

LEMBAGA ARKITEK MALAYSIA

Board of Architects Malaysia

(PEKELILING AM BIL. 4/1997)

LAPORAN STATUS MENGENAI PERMOHONAN KEPADA PENGUASA TEMPATAN

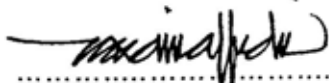
1. Lembaga ingin merujuk kepada Pekeliling Am Bil. 4/1997 bertarikh 9 Disember 1997 mengenai keperluan untuk mengemukakan kepada LAM Laporan setiap 6 bulan mengenai permohonan yang dikemukakan kepada penguasa tempatan untuk kelulusan. Semua maklumat yang diperlukan adalah seperti di dalam Borang BD1 dan BD2 yang telah ditetapkan.
2. Lembaga kini telah membuat pindaan terhadap Borang-Borang tersebut. Borang BD1 dan BD2 yang baru adalah seperti yang disertakan bersama-sama ini.
3. Tuan / Puan diingatkan supaya mengemukakan laporan mengenai permohonan yang telah dibuat oleh praktis tuan / puan kepada semua penguasa tempatan bagi tempoh Januari hingga Jun 2006 dengan menggunakan Borang BD1 dan BD2 yang baru ini. Bagi mereka yang sudahpun mengemukakan Laporan tersebut, tuan / puan tidak lagi perlu berbuat demikian tetapi dikehendaki menggunakan Borang BD1 dan BD2 yang baru untuk Laporan pada masa-masa akan datang.
4. Semua Borang BD1 dan BD2 untuk tempoh Januari hingga Jun 2006 hendaklah dikemukakan kepada LAM selewat-lewatnya pada 15 Oktober 2006. Borang tersebut boleh dimuat turun daripada laman web Lembaga di www.lam.gov.my.

STATUS REPORT ON APPLICATIONS TO LOCAL AUHTORITIES

1. *The Board wishes to refer to its General Circular No. 4/1997 dated 9 December 1997 on the requirements to submit to the Board every 6 months a report on all applications submitted to the local authorities for approval. The required information is as shown in the Forms BD1 and BD2 as stipulated.*
2. *The Board has made amendments to the said Forms. The new Forms BD1 and BD2 are herewith enclosed.*
3. *You are reminded to submit a report on the applications submitted by your practice to all local authorities for the period of January to June 2006 by using the new Forms BD1 and BD2. Those who had already submitted the said Reports need not do so but you are required to use the new Forms BD1 and BD2 for future submission.*
4. *All submission for the period of January to June 2006 must be submitted to the Board by not later than 15 October 2006. The Forms may be downloaded from the Board's website at www.lam.gov.my.*

Sekian, terima kasih.

Dengan perintah Lembaga Arkitek Malaysia,



(Ar. ZURAINA LEILY AWALLUDIN)
Registrar

1 September 2006

LEMBAGA ARKITEK MALAYSIA

FORM BD1

PROJECT STATUS UPDATE BY REGISTERED BUILDING DRAUGHTSMEN on Applications for Approval by Local Authorities *General Circular No. 4/1997*



1. Name
2. Name of Firm
3. Address
4. Telephone No.
5. Fax No.
6. Website address
7. Email

8. Particulars of Practice *(Please 'X' appropriate box)*
- a. Sole Proprietorship
- b. Partnership

9. Particulars of workforce
- Salary Information (RM per annum)
(Complete confidentiality will be observed)
- | | | <u>Ranging from RM</u> | <u>to RM maximum</u> |
|--------------------------------------|---------|------------------------|----------------------|
| a. No. of Principals | | | |
| <u>Employees</u> | | <u>Malaysian</u> | <u>Foreign</u> |
| b. No. of technical support staff | : | | |
| c. No. of other staff ⁽¹⁾ | : | | |
| TOTAL number of employees | : | | |

Note :-
⁽¹⁾ secretarial, clerical, etc.

DECLARATION

I, the undersigned, hereby declare that to the best of my knowledge, the particulars submitted are factual.

Signature of Registered Person submitting these particulars

Date :

Name in Block Letters :

Designation/Position in Firm :

(NOTE : ONLY ONE COPY OF THIS FORM NEED TO BE SUBMITTED PER FIRM OR PRACTICE)

LEMBAGA ARKITEK MALAYSIA

FORM BD2

PROJECT STATUS UPDATE BY REGISTERED BUILDING DRAUGHTSMEN on Application for Approval by Local Authorities General Circular No. 4/1997



PROJECT PARTICULARS

1. Name of Local authority
(to which application was made)
2. Name & Address of project
.....
.....
3. Category of Client a. Individual b. Corporation c. Institutional d. Charity
(Please 'X') e. Privatisation project f. Govt. Agency g. Statutory Body
4. Approx. Total Cost of Works RM.....
5. Project Category
- | | |
|--|----------------------|
| <input type="checkbox"/> (A) RESIDENTIAL - Detached Houses on Individual Lots | No. of Units : |
| <input type="checkbox"/> (B) RESIDENTIAL - Other Types of Houses | No. of Units : |
| <input type="checkbox"/> (C) RESIDENTIAL - Subdivided Buildings | No. of Units : |
| <input type="checkbox"/> (D) RENOVATION WORKS | |
| <input type="checkbox"/> (E) COMMERCIAL - Office, Shophouse, etc. | |
| <input type="checkbox"/> (F) OTHERS - Religious Building or Others [Please describe] | |

PROJECT UPDATE

6. Submission & Approval Initial Return Follow up Return Update No. :
- | <u>Nature of Submission</u> | <u>Submission Date</u> | <u>Approval Date</u> |
|-----------------------------|------------------------|----------------------|
| (a) Layout Approval | | |
| (b) Planning Approval | | |
| (c) Building Approval | | |
7. Construction
- | | |
|--|-------|
| (a) Commencement Date | |
| (b) Completion at end of current half year | % |
| (c) Completion Date | |
- Signature of submitting person Date
- Name & designation

NOTES :

1. Approx. Total Cost of Works excludes cost of the site, fees and finance charges on which the fees are based.
2. Please make copies of this Form and use **one Form per project**.
3. All returns are for LAM's own use and will be treated as confidential.
4. The completed Returns are to be dated at the end of each half year and submitted to LAM within the first month of the following half year.