

LEMBAGA ARKITEK MALAYSIA

Tingkat 17, Ibu Pejabat JKR, Jalan Sultan Salahuddin, 50582 Kuala Lumpur
Peti Surat 12695, 50786 Kuala Lumpur. Tel : 03-26982878 / 26967087
Faks : 03-26936881 E-mel: info@lam.gov.my, Laman Web : www.lam.gov.my

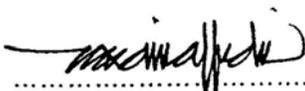
To : All registered Building Draughtsmen

CONTINUING PROFESSIONAL DEVELOPMENT Compliance with the Provisions of General Circular No. 4/2004

1. The Guidelines on Continuing Professional Development (CPD) issued vide LAM's General Circular No. 4/2004 provides, amongst others, that the CPD requirements shall be mandatory for the annual renewal of registration beginning from year 2005. Being the first year of its implementation, LAM had allowed members who had applied to renew their registration for 2005 to do so even though they have not complied fully with the minimum 4 CPD credit point requirements. However they are required to obtain the insufficient CPD credit points in year 2005 over and above the 4 CPD credit points required for the 2006 renewal of registration.
2. All registered Building Draughtsmen are reminded to continue accumulating the required CPD credit points to enable the renewal of their registration for year 2006. **Members are advised to submit their CPD records to the Board on a regular basis, preferably after attending each CPD event.**
3. The Board had decided that the following shall apply in respect of reinstatement of registration:
 - 3.1 the person shall obtain the insufficient CPD credit points before his reinstatement can be approved;
 - 3.2 upon reinstatement, he shall be required to accumulate a further minimum of the required CPD credit points before his registration can be renewed for the following year.
4. Members are advised to refer to the Board's website at <http://www.lam.gov.my> from time to time to obtain the updated list of approved CPD events. If any member has attended any architecturally related event which is not in the list of approved events, he may apply to the Board for recognition of those events by using the CPD Form B which can be downloaded from the same website. Kindly forward documents such as event brochures and proof of attendance for the Board's evaluation.
5. Enclosed for your information are the CPD Status Report for both years of 2004 and 2005 which had been updated up to 15 August 2005. Kindly inform LAM Secretariat of any new updates.

Thank you.

By Order of the Board of Architects Malaysia,



.....
(Ar. ZURAINA LEILY AWALLUDIN)
Registrar

15 August 2005